

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE MEETING**  
**MONDAY, NOVEMBER 27, 2006**

The monthly meeting of the Bristol Warren Regional School Committee was held on Monday, November 27, 2006, in the cafeteria of Mt. Hope High School, 199 Chestnut Street in Bristol, RI. The Chairperson, Marjorie J. McBride, called the meeting to order at approximately 7:05 PM.

**Present:** Marjorie J. McBride, William A. Estrella, Jr., William M. O'Dell, Paul E. Brule, Joyce M. Kinsella, John P. Saviano and Paul Silva; Edward P. Mara, Ed.D., Superintendent of Schools; Melinda L. Thies, Assistant Superintendent for Secondary Curriculum, Assessment and Instruction; Mary Cerullo, Executive Director of Literacy K-12, Elementary Curriculum, Instruction and Assessment; Jane F. Correia, Director of Administration and Finance; and Andrew Henneous, Esq., District Solicitor

**Absent:** Thomas E. Skuba and Beverly Z. Travers

**OPENING BUSINESS**

All present were invited to join in the Pledge of Allegiance to the flag. Mr. O'Dell read the District's Mission Statement.

**Mrs. McBride congratulated Attorney Henneous on the birth of his son.**

**Dr. Mara congratulated the Mt. Hope Huskies Football Team and their coach for their win over the Barrington team on Thanksgiving Day.**

### **Accolades**

**One of our elementary principals received the Outstanding First Year Principal Award by the Rhode Island Association of School Principals. This principal was nominated by Dr. Mara because she is a highly skilled, knowledgeable instructional leader who inspires staff and students to achieve at a higher level. She continued the upward momentum of the Guiteras School from Low Performing to High Performing and Commended. We are proud to claim Sonya Whipp as our own. Congratulations.**

**One of outstanding high school coaches was recently recognized by the Rhode Island High School Girls Tennis Coaches Association and inducted into the Rhode Island High School Girls Tennis Coaches Hall of Fame. The presentation was made by former Mt. Hope High School Principal Denise Boulé on November 9th at the West Valley Inn. Congratulations and thank you to Beth Penkala for her contribution to girls' tennis at Mt. Hope.**

**The Women's Resource Center of Newport and Bristol Counties has awarded one of our elementary PE teachers a Community Education**

**Award. Her unyielding support of the peace promotion program has strengthened the elementary school community in the East Bay. We congratulate Michaela Kelton.**

## **PUBLIC COMMENT**

**None**

## **CONSENT AGENDA**

**Mr. Estrella motioned to approve the consent agenda; Mr. Silva seconded. The motion passed by a vote of 6 to 0 (Mrs. McBride chose not to vote).**

**Mr. Silva motioned to seal the minutes to the October 23 and November 14 Executive Sessions. Mr. Estrella seconded. The motion passed by a vote of 6 to 0 (Mrs. McBride chose not to vote).**

## **BUDGET/FACILITIES SUBCOMMITTEE**

**Mrs. Correia reported that Administration is in the process of meeting with principals regarding budgets; she asked that the Subcommittee set aside December 18 for a meeting.**

**Superintendent's Recommendation #S2006-57: That the School Committee, upon the recommendation of the Superintendent, accept the FY 2006 Audit Report. Mr. Silva motioned to approve; Mr. Estrella**

**seconded.**

**Mr. James Wilkinson, of Prescott Chatellier Fontaine & Wilkinson, LLP, the District's auditors, presented the audit, highlighting the District ended the year \$38,000 in the black; no reportable conditions relating to the audit of the financial statements are reported, no instances of noncompliance material to the financial statements were disclosed, no reportable conditions relating to the audit of the major federal award programs were reported, and for the second year in a row, no major audit adjustments were proposed. Mrs. McBride thanked Mrs. Correia and her department for their fantastic job, they are owed a debt of gratitude, and we are one of only a few districts in the State that run in the black. The Committee unanimously agreed.**

#### **POLICY/COMMUNITY AFFAIRS SUBCOMMITTEE**

**Mrs. Kinsella reported that she and Dr. Mara have met to review timelines for the Superintendent's goals and evaluation as well as School Committee goals. She had previously set a Policy meeting for December 18; the timing will be worked out with the Budget Subcommittee. An upcoming workshop will be devoted to the setting of goals and timelines.**

#### **PERSONNEL / CONTRACT NEGOTIATIONS SUBCOMMITTEE**

**Mr. Estrella requested formal acceptance of the Council 94 contract.**

**Superintendent's Recommendation #S2006-58: That the School Committee, upon the recommendation of the Superintendent, and supported by the Personnel/Contract Negotiations Subcommittee, approve the 2006-2009 Council 94 Contract.**

**Mr. Estrella motioned to approve; Mr. O'Dell seconded. Mr. Silva, although receiving approval to take action on this motion, recused himself from discussion and the vote. The motion to approve passed unanimously by a vote of 6 to 0, with Mrs. McBride, Mr. Estrella, Mr. O'Dell, Mr. Brule, Mrs. Kinsella and Mr. Saviano voting yeah, and Mr. Silva recused. Mrs. McBride thanked all those who sat through negotiations.**

#### **ROCKWELL BUILDING COMMITTEE REPORT**

**Mr. Estrella said the project was completed slightly under budget; this will no longer be an agenda item; Mrs. Correia has reported a full accounting of the project.**

#### **HUGH COLE BUILDING COMMITTEE**

**Mrs. McBride reported the certificate of occupancy is expected on December 22nd; everything is near completion; the Committee will meet again on Thursday night for any remaining issues. Some of the Mary V. Quirk students will be moved over the Christmas vacation and the rest in February. The project is under budget.**

#### **COLT ANDREWS BUILDING COMMITTEE**

**Mrs. McBride announced she and Dr. Mara will be attending various**

**Bristol Town Board meetings on Thursday, 3:30 PM and 6:00 PM, for a preliminary review of progress to this point; the project is moving along very well and bids for construction should be ready to go out in January or February.**

**MOTION: Mr. Brule motioned to approve payment of Invoice #1 from Torrado Architects in the amount of \$29,480. Mr. Saviano seconded. The motion passed by a vote of 6 to 0. (Mrs. McBride chose not to vote.)**

### **CHAIRPERSON'S INITIATIVES**

#### **Acceptance of School Committee Member's Resignation**

**Mrs. McBride had received a letter from Thomas Skuba formally resigning from the School Committee due to an increase in work-related obligations; he will be missed; he has done a great deal for the community and the Committee. The Bristol Town Council will appoint a member of the community to serve out the rest of Mr. Skuba's term; their decision is expected in January.**

**MOTION: Mr. Estrella motioned to accept, with regret, Mr. Skuba's resignation and schedule recognition at the next full Committee meeting, as well as recognition of Beverly Travers for her service. Mr. Brule seconded. The motion passed unanimously. Dr. Mara was directed to send a letter to the Bristol Town Administrator that Mr. Skuba's resignation has been formally accepted by the Committee.**

#### **School Committee Issues**

**Bussing: In response to Mr. O'Dell, Dr. Mara said that Laidlaw has**

**hired a person named Terry to handle bus scheduling; he will forward more information to the Committee.**

### **Facilities Projects Review List**

**Mrs. McBride asked that the review list be formatted as it was in the past, by school and by project.**

**Mrs. McBride recognized the Superintendent's secretary.**

**MOTION: Mr. Estrella motioned that the School Committee formally recognize the trials and tribulations the secretary must endure in the performance of her duties. Mr. Brule seconded. The motioned passed by a vote of 7 to 0.**

**Mrs. McBride commented that this is her last School Committee meeting as Chair and thanked everyone for what they have done. Mrs. Kinsella thanked Mrs. McBride for the sometimes 80-hour weeks she has put in. On behalf of the District Administration, staff and especially the students, Dr. Mara expressed gratitude to Mrs. McBride for the job she has done in leading this community over the past two years; she has done a great deal of work in a short time and he is grateful for the direction and support she has given.**

## **SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES**

### **Recommendation #S 2006-56: PERSONNEL**

**A. APPOINTMENT:** That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the position of District Network Manager listed below:

**1. Roger B. Melo District Network Manager**

**Effective: November 14, 2006**

**Reason: To fill a vacancy (Non-Renewal – L. Appleget)**

**Funding: Operational Budget**

**B. BEFORE AND AFTER SCHOOL PROGRAM:** That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

**1. Kevin J. Wallace Child Care Provider (Part Time)**

**Effective: Immediately, for the remainder of the 2006-07 school year, pending satisfactory completion of pre-employment requirements**

**Reason: To fill a vacancy**

**Funding: Parent Fees/Self-Sufficient**



**C. EXTRACURRICULAR ACTIVITIES:** That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2006-07 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

**COACHES – MT. HOPE HIGH**

**Sport Position Coach**

- 1. Track (Indoor) Head Coach Andrew Sabourin**
- 2. Track (Indoor) Asst. Coach Christopher Mahon**

**INTERSCHOLASTIC COACHES – KICKEMUIT MIDDLE**

- 3. Basketball (Boys) Coach Steven Bernard \***

**HEALTHY HUSKIES WELLNESS CENTER/GYM AREA SUPERVISOR**

- 4. Supervisor (Winter) Robert Arsenault**
- 5. Supervisor (Winter) Thomas DelSanto**
- 6. Supervisor (Winter) Gerard Spence**
- 7. After School Gym Area Supervisor (1st/2nd Quarters) \*\* Anthony Cipriano**

**ADVISORS**

- 8. Class of 2010 (Co-Advisor) Paula Faria**
- 9. Class of 2010 (Co-Advisor) Laura Manchester**

- 10. Class of 2009 (Co-Advisor) Raquel Goulart**
- 11. Class of 2009 (Co-Advisor) Joseph Koger**
- 12. SADD (Co-Advisor) \*\* Laura Manchester**
- 13. SADD (Co-Advisor) \*\* Kirsten Ziari**

**\* Pending satisfactory completion of pre-employment requirements**

**\*\* Funded by Warren Substance Abuse Task Force**

**D. CERTIFIED SUBSTITUTES:** That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:

#### **CERTIFIED**

**Name Area/Level**

- 1. Kristen DosSantos Early Childhood/Sp.Ed.**
- 2. Charron L. Holtzman General Subject Matter**
- 3. Alerino Iacobo Spanish/Italian**
- 4. Matthew A. Lerish General Subject Matter**
- 5. Ryan McNally Elementary**
- 6. Beverly Nill Elementary/MS English/MS Science/  
MS Social Studies/Reading Specialist**
- 7. John J. Walter General Subject Matter**

**E. CLASSIFIED SUBSTITUTES:** That the School Committee confirm the recommendation of the Superintendent to place on file in the

**office of the Superintendent the following applications for classified substitutes pending satisfactory completion of pre-employment requirements:**

**TEACHER ASSISTANTS**

- 1. Margaret R. Gonzalez**
- 2. Charron L. Holtzman**

**CUSTODIAN/MAINTENANCE**

- 3. Pauline M. Furtado**

**F. TERMINATION OF NON-CERTIFIED SUPPORT STAFF:** That the School Committee confirm the recommendation of the Superintendent to rescind the vote of June 12, 2006 of the following listed auxiliary school personnel and appoint the listed personnel to the positions indicated:

**Name Anticipated Assignment**

- 1. Jillian Amato Teacher Assistant (Effective 11/14/06)**
- 2. Kathy Donegan Teacher Assistant (Part Time) (Effective 12/4/06)**
- 3. Robin Shaw Teacher Assistant (Effective 11/14/06)**

**G. LEAVES OF ABSENCE:** That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for a Middle School Special Educator, a Kindergarten Teacher and an

**English as a Second Language Kindergarten Teacher as follows:**

**1. Jennifer Crandall Special Educator – Kickemuit Middle**

**Effective: January 25, 2007, for 6-8 weeks**

**Reason: Maternity leave in accordance with  
Article 21, Section L1 of the Master  
Agreement**

**2. Suzanne Correia Kindergarten Teacher – Hugh Cole**

**Effective: January 17, 2007, for 6-8 weeks**

**Reason: Maternity leave in accordance with  
Article 21, Section L1 of the Master  
Agreement**

**Suzanne Correia Kindergarten Teacher – Hugh Cole**

**Effective: Upon completion of Maternity Leave through April 20, 2007**

**Reason: Parental leave in accordance with  
Article 21, Section L2 of the Master  
Agreement**

**3. Laura Berard ESL Kindergarten Teacher – Byfield**

**Effective: March 22, 2007, for 6-8 weeks**

**Reason: Maternity leave in accordance with  
Article 21, Section L1 of the Master  
Agreement**

**H. RESIGNATION:** That the School Committee confirm the recommendation of the Superintendent to accept the resignation listed below:

- 1. Andrew Sabourin Asst. Indoor Track Coach – Mt. Hope High**  
**Effective: Immediately**  
**Reason: Appointment as Head Coach**

#### **EXECUTIVE SESSION – 7:34 PM**

In accordance with Open Meeting Laws 42-46-5(a)(1)-(9), 2(b), Mr. Silva motioned to go into Executive Session at 7:34 PM for legal advice on compliance audit, Hugh Cole and Mary V. Quirk/Bond Referendum, and the armory. Mr. O'Dell seconded. The motion passed 6 to 0 Mrs. McBride choosing not to vote.

#### **RESUMPTION OF MEETING – 8:48 PM**

Discussed in Executive Session were the issues mentioned above.

**ACTION** taken in Executive Session—The School Committee authorized Dr. Mara to take the necessary steps to file an application for the Quinta-Gamelin Armory and make a presentation to the Bristol Town Council to allow the District to submit a proposal for the Quinta-Gamelin Armory.

## **ADJOURNMENT – 8:50 PM**

**There being no further business to discuss, Mr. Estrella, seconded by Mr. Brule, motioned to adjourn at 8:50 PM. The vote was unanimous.**

**Respectfully submitted,**

**William M. O'Dell, Secretary**

**/ca**